

CAROLINE FELIX LYIMO,  
P.O. BOX 532,  
GEITA,  
09/05/2020.

HUMAN RESOURCE MANAGER,  
Q-SOURCING TANZANIA LTD,  
MWANZA.

Dear hiring manager,

**REF: ELECTRICAL ENGINEER VACANCY.**

As a highly actuated and dedicated graduate with strong communication and inventive skills, I would like to apply for the position of **electrical engineer** currently available at your esteemed organization.

My experience includes inspections of electrical equipment, maintenance of machines, troubleshooting, design of electrical systems using AutoCAD, planning and construction of new electrical systems and so many as detailed in my CV.

All together the above-mentioned experiences have allowed me to develop strong time management and organizational skills, which I see as very important skills when seeking employment. My involvement in different tasks has allowed me to work closely with my peers from diverse backgrounds thus develop good teamwork skills and become competent in my role.

I am aware that you will receive countless applications for this job, but I would very much appreciate the opportunity to demonstrate my capabilities to you in person. I believe that I have a lot to offer your organization. I am keen to develop and progress my professional skills and hope to discuss my application with you at an interview. Thank you for taking the time to consider my application.

Kind regards,

Caroline.